

Speakers Bureau Questionnaire

Thank you for your interest in Oklahoma tourism. To help in assigning a speaker for your group, please complete the form below and return to Deb Shumate. If possible, we prefer to have at least 15 working days notice before the date of your presentation. If you are requesting a speaker after 5 p.m., or on a weekend, please understand we make every effort to accommodate this, but cannot guarantee that someone will be available. Due to budget and time constraints, we also request that you have a **minimum of 25 people** in your group.

Deb Shumate
Oklahoma Tourism and Recreation Department
P.O. Box 52002
Oklahoma City, OK 73152-2002
Tele: 405-230-8402
Fax: 405-230-8602
E-mail: deb@travelok.com

Date of presentation _____

City _____

Selected topic (see below) _____

Location (please include street address and directions) _____

Name of group _____ Number of attendees _____

Time speaker should arrive _____ Will a meal be provided? (please circle) Yes No

Time length of presentation _____

Contact Name/Address _____

Contact phone number _____

Do you have any of the following equipment available for the speaker's use? (please circle)

TV VCR Player DVD Player Projector Screen

SUGGESTED SPEAKING TOPICS

To help us in selecting a speaker, please choose one or more topics below that best represent the interests of your group.

_____ "Discover Oklahoma" Television Show _____ Economic Tourism Development
_____ Vacation Opportunities/Weekend Trips _____ Outdoor Recreation/State Parks & Resorts
_____ Promoting/Marketing an Event or Attraction _____ How the Tourism Dept. Promotes Oklahoma